

**MINUTES  
LIBRARY BOARD OF TRUSTEES**

October 20, 2009  
5:00 P.M.  
Central Library  
7111 Talbert Avenue  
Huntington Beach, CA 92648

**ROLL CALL:**

**MEMBERS PRESENT:** Miles, Budwig, Cox, Kuperberg, Lewis and Vogel

**MEMBERS ABSENT:** Croteau

**STAFF PRESENT:** Beverage, Blassingame

**COUNCIL LIAISONS PRESENT:** None

**PRESENTATIONS/COMMENDATIONS:**

Ms. Beverage announced that Nanci Williams, Principal Librarian, was selected and received the Mayor's Award for the month of October.

**MINUTES:** September 15, 2009

CHAIR MILES ENTERTAINED A MOTION TO ACCEPT THE MINUTES AS SUBMITTED: MS. VOGEL SUBMITTED A CORRECTION TO THE MINUTES. CHAIR MILES RESTATED THE MOTION TO ACCEPT THE MINUTES WITH THE SUGGESTED REVISION: SO MOVED BY MR. BUDWIG AND SO SECONDED BY MR. LEWIS. AS NONE WERE OPPOSED, THE MINUTES OF SEPTEMBER 15, 2009 WERE ACCEPTED AS SUBMITTED.

**ORAL COMMUNICATIONS/PUBLIC COMMENTS:**

None.

**ADMINISTRATIVE ITEMS:**

Ms. Blassingame submitted the August minutes to Chair Miles for signature.

**DISCUSSION ITEMS:**

**F-1. Strategic Plan Update**

Ms. Beverage distributed the Summary of the October 14 Community Committee meeting and detailed implementation sheets of the top six Service Responses selected by the Committee, and

reviewed the documents with the Library Board. She asked the Board members to review the information and provide feedback at the next Board meeting which she will share with the Committee at the next Strategic Plan meeting on December 2, 2009.

Ms. Beverage explained that the next steps include reviewing the Summary and top six Service Responses with the library staff as well, to gather their feedback, which she will also share with the Committee at the December meeting.

A discussion began regarding the service responses selected by the Committee, and the implementation of those service responses. Ms. Beverage explained that the service responses selected by the Committee will be reviewed by the Board and the Staff, and the feedback will be taking back to the Committee. She further explained that the process at that time would be to determine if the selected service responses were still valid, or if the Committee – having heard the input of the Board and Staff – might choose to revise their selections. Ms. Beverage concluded that only after the Committee met a second time, would the service response selections be finalized, and once finalized it would be the task of the library staff to implement those service responses using the detailed implementation sheets provided by the Public Library Association.

Mr. Kuperberg, a member of the Community Committee, asked for clarification regarding the City overview at the meeting prior to the Committee members selecting the library service responses. Ms. Beverage replied that the library is a City department as well as a resource within the community, and in order to provide a library service response that addresses the needs of the community, it was necessary for the Committee to determine their idea about the needs of that community.

Chair Miles asked if there were any further questions or comments and, there being none, he moved to the next item.

## **F-2. Library Policy Development**

Ms. Beverage reported that due to the extensive planning to prepare for the Strategic Planning meeting, policies were not selected to present for review at this meeting. She added that she will provide two new policies for review at the next Board meeting.

Chair Miles asked if there were any further questions or comments and, there being none, he moved to the next item.

## **F-3. FY 09/10 Budget**

Ms. Beverage reported on the status of the City's Budget including the fact that the State may withhold a portion of the sales tax.

Ms. Beverage also explained that one solution to adjust the budget, proposed by the City Administrator, is to close City Hall during the last week of the year. She explained that library management has discussed adjusting operating hours to accommodate the proposed plan, but that City Administration is still in the process of meeting with the various bargaining units regarding a modified work schedule during that last week of the year and no decision has been made.

Chair Miles asked if there were any further questions or comments and, there being none, he moved to the next item.

### **INFORMATION ITEMS:**

Ms. Blassingame distributed a new interactive program developed by the Children's Division: A fish identification brochure for the aquarium. She also distributed the Children's programs flyers, a Literacy update and the Oak View library programs update.

Ms. Beverage also shared information regarding the Brainfuse Online Homework Help program that is currently being utilized and the upcoming online Evanced Room Reserve and Events Calendar programs she hopes to roll-out by mid-January.

### **COMMITTEE REPORTS:**

#### **Library Support Organizations:**

Mr. Budwig distributed the Genealogy schedule to the members of the Board, featuring the various workshops being presented during November and January and reminded the Board that Genealogy is dark during December. Ms. Blassingame distributed the Friends of the Library Author Luncheon information for November. Ms. Beverage added that the Friends of the Library donated \$60,000 to the library for books and materials, and also funded the \$4,120 subscription fee for the online room reservation program, Evanced Room Reserve and Events Calendar.

#### **CALTAC:**

Ms. Beverage noted that CALTAC will be in attendance at the upcoming CLA conference in Pasadena over the Halloween weekend.

### **LIBRARY BOARD COMMENTS:**

Ms. Cox reported that the Huntington Beach Library Literacy Program receive its third accreditation review, and that the review was well organized by Ms. Saylin, Ms. Crepeau and the Literacy Board.

**STAFF COMMENTS:** There were none at this time.

**ADJOURNMENT:** Chair Miles entertained a motion to adjourn the meeting. Mr. Kuperberg made a motion to adjourn the meeting and Ms. Cox seconded the motion. There being no more business, the meeting was adjourned.

Respectfully submitted by,

Ben Miles, Chair